



Dear Applicant

Thank you for the interest you have shown in the role of Senior Policy Researcher.

The successful applicant will provide assistance with the various campaigns that emerge from constituency or parliamentary work. I cannot predict what the topics may be, so you need to be flexible, but the work may include research, building relations with stakeholders, developing a communication campaign, drafting policy and using parliamentary procedures to make change.

Part of my parliamentary work includes being on bill committees. The successful applicant will be required to help with all aspects of this. I will also need you to be familiar with the workings of Parliament, or demonstrate that you have the ability to quickly learn, so that you can use the opportunities parliament presents to enable me to make maximum impact on the areas of work I am focused on.

Furthermore, as I am Chair of the International Development Select Committee, the successful applicant will provide support with my committee work, but also my specific interests in development and foreign policy.

Writing has to be a core skill; drafting press releases, blogs, speeches, posts, will be a daily occurrence. You should be able to adapt your style to the intended audience and turn work around quickly and to a very high standard.

The deadline for applications is Friday 13th August. Please note that any applications received after this will be discounted. Please use the application form provided, anything in addition to this form will not be read.

I am anticipating a lot of interest in the post so I apologise in advance that I will only be contacting those selected for interview by the Tuesday 17th August. I know it takes a lot of time to complete an application form, so I am sorry that I cannot contact everyone with a personal reply and feedback, but I only have a small team and we do not have capacity.

Finally, we are looking to hold virtual interviews on Thursday 19th August with a second interview to be held in London on Monday 23rd August for those successful at first interview.

I am very grateful you are considering applying.

Sarah Champion

Member of Parliament for Rotherham

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Kindest regards



Sarah



Sarah Champion
Labour Member of Parliament for Rotherham
Chair of the International Development Select Committee